

Trauma System Oversight & Management Committee
OEMS, 1041 Technology Park Drive
Glen Allen, VA
September 4, 2014
11:00 a.m.

Members Present:	Other Attendees:	OEMS Staff:
Ajai Malhotra, Chair	Kelley Rumsey	Paul Sharpe
J. Forrest Calland	Jeffrey Haynes	Wanda Street
Maggie Griffen	Amanda Turner	Gary Brown
Raymond Makhoul	Elton Mabry	Carol Pugh
Lou Ann Miller	Beth Broering	George Lindbeck
Andi Wright	Theresa Guins	David Trump
Emory Altizer	Sherry Mosteller	
T. J. Novosel	Michel Aboutanos	
Melissa Hall	Valeria Mitchell	
Stanley Heatwole	Susan Ward	
Shawn Safford	Melinda Myers	
	Mindy Carter	
	Bryan Collier	
	Courtney Cole	
	Nancy Malhotra	
	C. Todd Borshers	
	Lisa Wells	
	Ann Kuhn	
	John Hyslop	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to order:	The meeting was called to order by Dr. Malhotra at 11:06 a.m.	
Committee Composition Status:	There was no discussion on the committee composition.	
Approval of the Agenda:	A motion was moved to approve today's agenda. The motion was moved by Lou Ann Miller and seconded by Dr. Griffen. The agenda was approved as submitted.	The agenda was approved as submitted.
Approval of minutes dated June 5, 2014:	A motion was made to approve the minutes. It was suggested to remove the Non-trauma designated hospital from the list on page three of the second proposal. It was listed twice. Also on page five, under the Trauma Registrar's Group update, ICTN should be stricken and ICD-10 should be added. The motion was moved by Andi Wright and seconded by Dr. Novosel to accept the minutes with the amendments. The minutes were approved as amended.	The minutes were approved as amended.
Chair Report:	No specific report.	
Approval of the Trauma Center Designation	After much discussion about the "15 minute rule" concerning pediatrics under Section 5.4 on page 30, a motion was made to approve the Trauma Center Designation Manual as written. A roll call was taken:	

<p>Manual:</p>	<p>Dr. Calland – No Dr. Novosel – No Dr. Griffen – Yes Andi Wright – Yes Lou Ann Miller– Yes Melissa Hall – Yes Dr. Makhoul – Yes Emory Altizer – Yes Dr. Heatwole – Yes Dr. Safford – Yes</p> <p>The motion passes and the Trauma Center Designation Manual is approved.</p> <p>The next step is to present the Trauma Center Designation Manual to the Emergency Medical Services Advisory Board and then to the State Board of Health for approval. After the manual has been approved by the State Board of Health, it will be given an implementation date.</p>	
<p>Trauma Performance Improvement Committee Update - Carol Pugh:</p>	<p>OEMS staff (Dr. Carol Pugh) presented a rough draft PowerPoint presentation of graphs on the various data that has been collected via the trauma registry and/or VPHIB data. Dr. Malhotra said that the final version of the presentation will be sent to the State Health Commissioner. Dr. Calland thanked Dr. Pugh for what she has done in compiling the data and the graphs. He also thanked the other committee members who have continuously met by telephone and quarterly meetings. All of their dedication and hard work is greatly appreciated. It was suggested to next obtain data on pediatric trauma patients and burn patients.</p>	
<p>OEMS Report – Paul Sharpe:</p>	<p>VDH Chief Deputy Commissioner David Trump gave a brief overview of his experience and stated that he appreciates the expertise displayed at this meeting. He and Commissioner Levine rely on the trauma physicians and nurses to provide expertise to the citizens of the Commonwealth of Virginia in making the trauma systems the best that it can be. He thanked everyone for their commitment to this work on behalf of the residents of the Commonwealth of Virginia.</p> <p>Staff updates included potential legislation from the Department of Aging and Rehabilitative Services has asked about a potential Commonwealth Neuro Trauma Initiative Fund. There is nothing official yet. But they are looking at a \$30 fee for revoked and suspended licenses. This would be the same funding stream as ours and staff is not sure if this will have a positive or negative effect. More information will be forthcoming.</p> <p>Also legislatively, House Bill 581 and Senate Bill 355 are cleanup bills that OEMS has been working on since last year. The intent of the bills was to revise all language related to EMS to assure consistent use of current nomenclature. More information will be forthcoming about these bills as needed.</p> <p>Staffing update: The Division of Trauma/Critical Care will be adding an additional FTE which will serve as the Trauma/Critical Care Coordinator. The new FTE will serve as staff to the TSO&MC and manage the traditional trauma program tasks. Existing staff will dedicate more time to existing programs, increase coordination with other areas of the VDH, and increase efforts on the informatics programs</p> <p>Staff continues to work on obtaining needed approvals to enter into a contract with the American College of Surgeons to have a State Trauma System Consultative Visit. Approval for the funding was submitted in February and has been fully</p>	<p>T. J. Novosel has been nominated to submit recommendations for the EMS Rep position.</p> <p>Dr. Griffen and Andi</p>

	<p>improved. Currently, the project is going to the “sole source justification” approval process which is required prior to entering into a contract with the American College of Surgeons. Typically, a scope of work would be developed and placed out for competitive bid. Desiring to solely offer the project to the College requires the sole source justification.</p> <p>Dr. Malhotra asked about filling the vacancies on the committee. Staff had someone in mind for the Citizen Rep and Ms. Wright has also submitted a name. The EMS Rep should be someone who is a paramedic or Medevac paramedic from a rural area. T. J. Novosel has been nominated to submit recommendations to the committee for the EMS Rep position. Dr. Griffen and Ms. Wright will work together to recommend someone for the Citizen Rep position. The recommendations should be submitted within the next two weeks.</p>	will work together to recommend someone for the Citizen Rep position.
Trauma Nurse Coordinators Report:	<p>There is no report since the Nurse Coordinators have not met since the last meeting.</p> <p>The committee discussed plans of linkage to pre-hospital and hospital registry and stopping the duplication of data recording and entry and bringing over data automatically through the hospital registry. Per staff, the hospitals can submit data directly to the State Registry. The non-designated hospitals can pull data from EMS into the Trauma Registry.</p>	
Trauma Center Updates:	<p>The trauma centers were asked to submit their updates electronically from this meeting forward. See document below:</p>  <p>Trauma Nurse Coordinator's Report</p>	
Public Comment:	None.	
Adjournment:	The meeting adjourned at approximately 2:20 p.m.	2014 TSO & MC Meeting Schedule: December 4